



2021-2022

**GSA Annual Operating and Capital Budget
&
GSA Three-Year Budget/Business Plan**

Notes:

- GSA Annual Operating and Capital Budget (2021-2022) approved by GSA Council on 22 February 2021
- GSA Three-Year Budget/Business Plan received for information by GSA Council on 22 February 2021
- Following the approval of the GSA Annual Operating and Capital Budget (2021-2022), which projected a 5% increase to the GSA Health and Dental Plan fee, GSA Council approved the fee for 2021-2022 and there was a 0% increase

The Graduate Students' Association of the University of Alberta 2021-2024 GSA Operating Budget (including Capital Budget)

NO CHANGE IN THE GSA FEE, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 1.7% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES.

HIGH LEVEL SUMMARY - OPERATING AND CAPITAL BUDGET

	2021-2022 Budget for Approval	2022-2023 Budget	2023-2024 Budget	2020-2021 Budget	2019-2020 Actual
REVENUE					
Annual GSA Membership Fees	1,184,184	1,196,026	1,207,986	1,169,558	1,234,299
Interest Income	15,000	15,000	15,000	30,000	39,292
External Committed Funding	26,880	26,880	26,880	25,880	26,380
Revenue from Commercial Activities	25,929	40,162	40,162	40,162	40,162
Other Revenue	1,300	1,300	1,300	1,300	3,603
Total Revenue	1,253,293	1,279,368	1,291,328	1,266,900	1,343,736
EXPENSES					
Advocacy	48,472	60,349	61,121	54,935	48,024
Services Expenses	142,842	146,842	148,342	129,650	87,820
Governance	219,978	227,143	229,077	219,779	204,838
Human Resources	700,575	712,996	725,694	692,877	648,702
Office Administration and Operational Costs	43,946	36,991	41,207	44,267	20,990
Professional	60,700	60,700	61,700	64,200	30,575
Operating/Contingency Fund	15,000	15,000	15,000	20,000	21,381
Sub-total	1,231,513	1,260,021	1,282,140	1,225,707	1,062,330
Revenues Exceed Expenditures	21,779	19,346	9,188	41,193	281,406

GOAL: BALANCED BUDGET

**The Graduate Students' Association of the University of Alberta
2021-2024 GSA Operating Budget (including Capital Budget)**

NO CHANGE IN THE GSA FEE PER YEAR, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 1.7% INCREASE INFLATION FACTOR APPLIED TO EXPENSES WHERE NOTED.

Revenue

	2021-2022 Budget for Approval	2022-2023 Budget	2023-2024 Budget	2020-2021 Budget	2019-2020 Actual	
GSA Fees (see below for detailed calculations)	1,184,184	1,196,026	1,207,986	1,169,558	1,234,299	
Interest Income						
Interest Income	15,000	15,000	15,000	30,000	39,292	NO CPI, PER INTEREST RATES
External Committed Funding						
Funding from the Dean of Students and the Dean of FGSR	7,190	7,190	7,190	9,190	9,190	PER AGREEMENT
Funding From Studentcare	8,190	8,190	8,190	5,190	5,190	AGREEMENT EFFECTIVE 2021-2022
Funding from TDIMM	11,500	11,500	11,500	11,500	12,000	PER AGREEMENT
	26,880	26,880	26,880	25,880	26,380	
Revenue from Commercial Activities						
Chopped Leaf (in Physical Activity and Wellness (PAW) Centre) Revenue	25,929	40,162	40,162	40,162	40,162	PER AGREEMENT
Other Revenue						
	1,300	1,300	1,300	1,300	3,603	NO CPI
Total	1,253,293	1,279,368	1,291,328	1,266,900	1,343,736	

GSA Fees (Calculations)			
Number of full-time graduate students (estimate)	6,390	6,454	6,518
Fees (per annum per student)	156.02	156.02	156.02
	996,968	1,006,937	1,017,007
Number of part-time graduate students (estimate)	1,600	1,616	1,632
Fees (per annum per student)	117.01	117.01	117.01
	187,216	189,088	190,979
	1,184,184	1,196,026	1,207,986

The Graduate Students' Association of the University of Alberta

2021-2024 GSA Operating Budget (including Capital Budget)

NO CHANGE IN THE GSA FEE PER YEAR, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 1.7% INCREASE INFLATION FACTOR APPLIED TO EXPENSES WHERE NOTED.

Advocacy

	2021-2022 Budget for	2022-2023 Budget	2023-2024 Budget	2020-2021 Budget	2019-2020 Actual	
Advocacy						
Business Travel and External Relations and Advocacy	11,500	23,000	23,391	22,475	16,554	
University Relations	1,017	1,034	1,052	1,000	634	CPI
Alberta Graduate Provincial Advocacy Council (ab-GPAC)	35,955	36,315	36,678	31,460	30,836	BASED ON GRADUATE STUDENT ENROLMENT
Total	48,472	60,349	61,121	54,935	48,024	
ab-GPAC Estimate						
Student Numbers	7,990	8,070	8,151			
Fee Per Student	4.5	4.5	4.5			
Total	35,955	36,315	36,678			

**The Graduate Students' Association of the University of Alberta
2021-2024 GSA Operating Budget (including Capital Budget)**

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Services Expenses

	2021-2022	2022-2023	2023-2024	2020-2021	2019-2020	
	Budget for Approval	Budget	Budget	Budget	Actual	
Grants and Subsidies						
Academic Workshop Subsidies	12,000	14,000	14,000	12,000	9,500	INCREASE IN SUBSIDIES STARTING 2022-2023, NO CPI
External Grants	4,000	4,000	4,000	2,900	2,775	INCREASE IN REQUESTS, NO CPI
Campus Food Bank	23,000	25,000	26,500	20,000	15,000	INCREASE IN SUBSIDY, NO CPI
Child Care Access (NEW)	5,000	5,000	5,000			NEW LINE, CHILD CARE ACCESS INITIATIVE WITH THE STUDENTS' UNION
	44,000	48,000	49,500	34,900	27,275	
Graduate Student Groups						
GSA Council Remuneration	17,250	17,250	17,250	16,250	14,000	INCREASE DUE TO GROWTH OF COUNCIL, NO CPI
GSA Graduate Student Group Grant	36,000	36,000	36,000	36,000	24,105	NO CPI
	53,250	53,250	53,250	52,250	38,105	
Other Expenses						
Annual Strategic Plan Initiatives	2,500	2,500	2,500	2,500	800	
Engagement, Orientation, and Outreach	31,342	31,342	31,342	29,000	19,605	INCREASE TO ALLOW PURCHASE OF AD TIME ON SUTV, NO CPI
GSA Awards & Events	11,750	11,750	11,750	11,000	2,035	INCREASED TO INCLUDE NEW GRADUATE STUDENT RECOGNITION AWARDS AND EVENT HOSTING, NO CPI
	45,592	45,592	45,592	42,500	22,440	
Total	142,842	146,842	148,342	129,650	87,820	

**The Graduate Students' Association of the University of Alberta
2021-2024 GSA Operating Budget (including Capital Budget)**

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Governance

	2021-2022 Budget for	2022-2023 Budget	2023-2024 Budget	2020-2021 Budget	2019-2020 Actual	
Directly-Elected Officers Stipends						
Directly-Elected Officers Stipends (VPs)	135,056	137,352	139,688	132,800	129,961	CPI
President Stipend	42,203	42,921	43,650	41,498	40,612	CPI
	177,259	180,273	183,338	174,298	170,573	
Directly-Elected Officers Benefits						
GSA Health and Dental Plan	2,627	2,758	579	2,627	2,502	
U-Pass	2,700	2,700	2,700	2,370	2,270	PER AGREEMENT
	5,327	5,458	3,279	4,997	4,772	
Directly Elected Officers - Employer Contributions						
Employer CPP Contributions	8,707	9,278	9,867	8,232	8,078	COMPLIES WITH GOVERNMENT OF CANADA CPP RATES
Employer EI Contributions	3,917	3,984	4,052	3,852	3,874	COMPLIES WITH GOVERNMENT OF CANADA EI RATES
	12,624	13,262	13,919	12,084	11,952	
Directly-Elected Officers - Other Expenses						
Insurance (<i>Director and Officer Liability Insurance</i>)	1,326	1,349	1,372	1,304	1,035	CPI
Transition/Discover Governance	5,140	5,227	5,316	5,054	785	CPI
Training/Development	3,102	3,155	3,208	3,050	3,680	CPI
Directly-Elected Officers' Expenses	2,860	2,908	2,958	2,812	1,887	CPI
GSA Standing Committee Food and Other Expenses	500	509	517	1,501	497	DECREASED
	12,928	13,148	13,371	13,721	7,884	
GSA Council Expenses						
GSA Council Food and Other Expenses	3,000	6,101	6,205	5,899	3,577	DECREASED
Election Expenses	3,621	3,682	3,745	3,560	2,729	CPI
GSA Council Speaker Honorarium	2,220	2,220	2,220	2,220	1,850	NO CPI
Chief Returning Officer Honorarium	1,500	1,500	1,500	1,500	1,500	NO CPI
Other Honoraria	1,500	1,500	1,500	1,500	-	NO CPI
	11,841	15,003	15,169	14,679	9,656	
Total	219,978	227,143	229,077	219,779	204,837	

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2021-2024 GSA Operating Budget (including Capital Budget)

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Human Resources

	2021-2022 Budget for Approval	2022-2023 Budget	2023-2024 Budget	2020-2021 Budget	2019-2020 Actual	
Support Staff (Represented by NASA)						
Salaries	293,773	298,690	303,691	285,752	230,495	CPI
Benefits						
Benefits	23,142	23,446	23,844	22,500	18,157	
RRSP	31,820	32,361	32,911	30,938	24,965	
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	2,188	2,234	2,263	2,185	1,501	
	57,150	58,041	59,018	55,623	44,623	
Employer Contributions						
Employer CPP Contributions	12,664	13,728	14,804	11,560	9,499	COMPLIES WITH GOVERNMENT OF CANADA CPP RATES
Employer EI Contributions	4,981	4,981	4,981	4,796	4,090	COMPLIES WITH GOVERNMENT OF CANADA EI RATES
	17,645	18,709	19,785	16,356	13,589	
Other						
Staff Development (\$1500 per staff)	6,000	6,000	6,000	3,200	1,600	INCREASE PER CONTRACT
Professional Development	1,500	1,500	1,500	1,500	-	
	7,500	7,500	7,500	4,700	1,600	
Total for Support Staff Represented by NASA	376,068	382,940	389,994	362,431	290,307	
Administrative/Professional Staff						
Salaries and Merit Pay						
Salaries	236,087	240,024	244,027	243,441	254,963	CPI
Merit Pay	23,776	23,776	23,776	23,776	28,776	
	259,863	263,800	267,803	267,217	283,739	
Benefits						
Benefits	17,144	17,435	17,732	17,030	20,234	
RRSP	23,573	23,973	24,381	23,417	27,822	
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	1,639	1,718	1,801	1,639	2,335	
	42,356	43,126	43,914	42,086	50,391	
Employer Contributions						
Employer CPP Contributions	8,520	9,188	9,865	7,868	9,235	COMPLIES WITH GOVERNMENT OF CANADA CPP RATES
Employer EI Contributions	3,378	3,392	3,406	3,277	4,041	COMPLIES WITH GOVERNMENT OF CANADA EI RATES
	11,898	12,580	13,271	11,145	13,276	
Total for Administrative/Professional Staff	314,117	319,506	324,988	320,448	347,406	
Other HR Expenses						
Office Recognition	1,000	1,000	1,000	1,000	820	NO CPI
Professional Expense Allowance	6,886	7,003	7,122	6,771	8,591	CPI
Workers' Compensation	2,504	2,546	2,590	2,227	1,578	PER PREMIUM + CPI
	10,390	10,550	10,712	9,998	10,989	
Total	700,575	712,996	725,694	692,877	648,702	

**The Graduate Students' Association of the University of Alberta
2021-2024 GSA Operating Budget (including Capital Budget)**

NO CHANGE IN THE GSA FEE PER YEAR, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 1.7% INCREASE INFLATION FACTOR APPLIED TO EXPENSES WHERE NOTED.

Office Administration and Operational Costs

	2021-2022 Budget for	2022-2023 Budget	2023-2024 Budget	2020-2021 Budget	2019-2020 Actual	
Capital Items (per evergreening plan)	4,980	5,700	9,600	7,700	2,124	PER EVERGREENING PLAN
Information Technology Service Agreement	6,000	6,000	6,000	6,000	3,150	PER AGREEMENT
Telephone & Cable	3,153	3,206	3,261	3,100	2,960	CPI
Office Supplies and Maintenance	13,000	5,100	5,187	13,000	2,550	CPI + OFFICE REORGANIZATION
Computer Software	7,541	7,669	7,800	5,236	2,742	CPI + INCREASE FOR NEW SOFTWARE
Payroll and Banking Service Charges	1,836	1,867	1,899	1,805	1,283	CPI
Photocopier Lease and Meter	6,000	6,000	6,000	6,000	4,921	PER AGREEMENT
General Liability Insurance (Office)	712	724	736	700	535	CPI
AMICCUS-C Membership	725	725	725	725	725	
Total	43,946	36,991	41,207	44,266	20,990	

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2021-2024 GSA Operating Budget (including Capital Budget)**

NO CHANGE IN THE GSA FEE PER YEAR, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 1.7% INCREASE INFLATION FACTOR APPLIED TO EXPENSES WHERE NOTED.

Professional

	2021-2022 Budget for	2022-2023 Budget	2023-2024 Budget
Financial Auditing	12,700	12,700	12,700
Consultants	10,000	10,000	10,000
Investment Advisor	16,000	16,000	17,000
Legal Fees - General	22,000	22,000	22,000
Total	60,700	60,700	61,700

2020-2021 Budget
12,200
15,000
15,000
22,000
64,200

2019-2020 Actual
12,150
-
16,645
1,780
30,575

NO CPI, INCREASE AS PER 2020-2021 ACTUAL EXPENSE

INCREASE

NO CPI

2021-2024 GSA Operating Budget (including Capital Budget)

NO CHANGE IN THE GSA FEE PER YEAR, 0%/1%/1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 1.7% INCREASE INFLATION FACTOR APPLIED TO EXPENSES WHERE NOTED.

Operating/Contingency Fund

	2021-2022	2022-2023	2023-2024	2020-2021	2019-2020
	Budget for	Budget	Budget	Budget	Actual
Operating/Contingency Fund	15,000	15,000	15,000	20,000	21,381 DECREASED
Total	15,000	15,000	15,000	20,000	21,381

**The Graduate Students' Association of the University of Alberta
2021-2024 Restricted and Other Funding Budget**

GSA - Restricted and Other Funding - Revenue

	2021-2022 Budget for Approval	2022-2023 Budget	2023-2024 Budget	2020-2021 Approved Budget	2019-2020 Actual	
Fundraised Activity						
GSA Agenda/Handbook	3,620	3,620	3,620	9,500	8,570	BASED ON CONTRACTUAL AD COMMITMENTS AND NO AD SALES IN 2021-2022
Graduate Student Support Fund (GSSF) Projects (Restricted Revenue)						
GSA Recognition Awards	18,000	18,000	18,000	18,000	16,500	PROJECTED PER PREVIOUS MOS
GSA Child Care Grants	331,100	331,100	331,100	331,100	344,000	PROJECTED PER PREVIOUS MOS
GSA Emergency Bursaries	141,900	141,900	141,900	141,900	161,151	PROJECTED PER PREVIOUS MOS
GSA Academic Travel Awards	473,000	473,000	473,000	473,000	439,431	PROJECTED PER PREVIOUS MOS
	964,000	964,000	964,000	964,000	961,082	
Other Restricted Funding						
CJSR Fees Collected Per Referendum	15,980	16,140	16,301	15,730	15,989	BASED ON GRADUATE STUDENT ENROLMENT
GSAP (Graduate Student Assistance Program) Fees Collected Per Referendum	82,000	82,820	83,648	82,000	76,419	BASED ON GRADUATE STUDENT ENROLMENT
Health Plan Fees Collected Per Referendum	1,667,407	1,684,081	1,700,922	1,667,407	1,568,790	ESTIMATE - THE ACTUAL FEE RATE IS DETERMINED BY GSA COUNCIL AT A SEPARATE MEETING
Dental Plan Fees Collected Per Referendum	1,246,248	1,258,710	1,271,298	1,246,248	1,092,649	ESTIMATE - THE ACTUAL FEE RATE IS DETERMINED BY GSA COUNCIL AT A SEPARATE MEETING
	3,011,635	3,041,751	3,072,169	3,011,385	2,753,847	
	3,979,255	4,009,371	4,039,789	3,984,885	3,723,499	

Restricted and Other Funding - Expenses

	2021-2022 Budget for Approval	2022-2023 Budget	2023-2024 Budget	2020-2021 Budget	2019-2020 Actual	
Fundraised Activity						
GSA Planner	3,620	3,620	3,620	9,500	8,570	TWO CONTRACTUAL ADS AND NO AD SALES IN 2021-2022
Graduate Student Support Fund (GSSF) Projects (Restricted Revenue)						
GSA Graduate Student Recognition Awards	18,000	18,000	18,000	18,000	16,500	PROJECTED PER PREVIOUS MOS
GSA Child Care Grants	331,100	331,100	331,100	331,100	344,000	PROJECTED PER PREVIOUS MOS
GSA Emergency Bursaries	141,900	141,900	141,900	141,900	161,151	PROJECTED PER PREVIOUS MOS
GSA Academic Travel Grants	473,000	473,000	473,000	473,000	439,431	PROJECTED PER PREVIOUS MOS
	964,000	964,000	964,000	964,000	961,082	
Other Restricted Funding						
CJSR Fees Collected - \$1.00 per student goes to the radio station's operations	15,980	16,140	16,301	15,730	15,989	BASED ON GRADUATE STUDENT ENROLMENT
GSAP (Graduate Student Assistance Program) Fees Collected	82,000	82,820	83,648	82,000	76,419	BASED ON GRADUATE STUDENT ENROLMENT
Health Plan Revenue	1,667,407	1,684,081	1,700,922	1,667,407	1,568,790	ESTIMATE - THE ACTUAL FEE RATE IS DETERMINED BY GSA COUNCIL AT A SEPARATE MEETING
Dental Plan Revenue	1,246,248	1,258,710	1,271,298	1,246,248	1,092,649	ESTIMATE - THE ACTUAL FEE RATE IS DETERMINED BY GSA COUNCIL AT A SEPARATE MEETING
	3,011,635	3,041,751	3,072,169	3,011,385	2,753,847	
	3,979,255	4,009,371	4,039,789	3,984,885	3,723,499	