



2014-2015

**GSA Annual Operating and Capital Budget
&
GSA Five-Year Budget/Business Plan**

Note:

- GSA Annual Operating & Capital Budgets (2016-2017) were approved by the GSA Council on February 24, 2014
- GSA Five-Year Budget/Business Plan was received for information by the GSA Council on February 24, 2014

Annual Operating and Capital Five-Year Budget/Business Plan (2014-2015 to 2018-2019)

**1.0% CPI INCREASE IN THE GSA FEE IN 2014-2015 AND 1.0 % CPI INCREASE IN THE FEE FOR THE NEXT FOUR YEARS
NO INCREASE IN STUDENT ENROLLMENT AND 1.0% INFLATION FACTOR APPLIED TO EXPENSES**

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HIGH LEVEL SUMMARY - OPERATING AND CAPITAL BUDGET

	2013-2014 Budget	2014-2015 Budget for Approval	2015-2016 Budget	2016-2017 Budget	2017-2018 Budget	2018-2019 Budget	2013-2014 Forecast	2012-2013 Actual
REVENUE								
GSA Fees Revenue	1,095,495	1,106,450	1,117,514	1,128,689	1,139,976	1,151,376	1,095,495	908,841
Investment Revenue	18,500	18,685	18,872	19,061	19,251	19,444	18,500	16,103
Other Revenue	1,200	1,212	1,224	1,236	1,249	1,261	17,072	4,233
Total Revenue	1,115,195	1,126,347	1,137,610	1,148,986	1,160,476	1,172,081	1,131,067	929,177
EXPENSES								
Governance	191,620	193,988	196,007	198,051	200,119	202,212	191,520	183,257
Advocacy	15,126	24,202	24,369	24,537	24,707	24,879	13,626	10,652
Human Resources	759,951	767,967	775,646	783,403	791,237	799,149	679,400	597,744
Office Administration	29,865	31,307	31,620	31,936	32,255	32,578	28,604	27,196
Professional	31,700	32,017	32,337	32,661	32,987	33,317	29,999	31,573
Services Expenses	28,113	49,563	49,605	44,835	44,917	44,999	25,395	27,653
Operating/Contingency Fund	15,000	15,000	15,000	15,000	15,000	15,000	15,000	17,621
Sub-total	1,071,375	1,114,043	1,124,584	1,130,423	1,141,222	1,152,134	983,544	895,696
(Expenditures Exceed Revenues) /Revenues Exceed Expenditures	43,820	12,304	13,026	18,564	19,254	19,947	147,523	33,481

Five-Year Budget/Business Plan and Annual Operating and Capital Budgets (2014-2015 to 2018-2019)

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GSA Revenue

	2013-2014 Budget	2014-2015 Budget for Approval	2015-2016 Budget	2016-2017 Budget	2017-2018 Budget	2018-2019 Budget	2013-2014 Forecast	2012-2013 Actual
GSA Fees (see below for detailed calculations)	1,095,495	1,106,450	1,117,514	1,128,689	1,139,976	1,151,376	1,095,495	908,841
Investment Revenue								
Endowment Fund	12,000	12,120	12,241	12,364	12,487	12,612	12,000	11,577
Interest and Investment Income	6,500	6,565	6,631	6,697	6,764	6,832	6,500	4,526
	18,500	18,685	18,872	19,061	19,251	19,444	18,500	16,103
Other Revenue	1,200	1,212	1,224	1,236	1,249	1,261	17,072	4,233
Total	1,115,195	1,126,347	1,137,610	1,148,986	1,160,476	1,172,081	1,131,067	929,177

GSA Fees (Calculations)

Number of Full-time students (estimate)	6,031	6,031	6,031	6,031	6,031	6,031	6,031	5,993
Fees (per annum per student)	154.73	156.28	157.84	159.42	161.01	161.01	153.20	128.20
	933,189	942,521	951,946	961,465	971,080	971,080	923,905	768,365
Number of Part-time students (estimate)	1,493	1,493	1,493	1,493	1,493	1,493	1,493	1,461
Fees (per annum per student)	116.05	117.21	118.38	119.57	120.76	120.76	114.90	96.15
	173,261	174,994	176,744	178,511	180,296	180,296	171,520	140,475
	1,106,450	1,117,514	1,128,689	1,139,976	1,151,376	1,151,376	1,095,425	908,841

Five-Year Budget/Business Plan and Annual Operating and Capital Budgets (2014-2015 to 2018-2019)

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GSA Governance

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2013-2014	2012-2013
	Budget	Budget for Approval	Budget	Budget	Budget	Budget	Forecast	Actual
Elected Officers Stipends								
Elected Officers Stipends (VPs)	117,677	118,853	120,042	121,242	122,454	123,679	117,677	115,200
President Stipend	36,774	37,142	37,513	37,889	38,267	38,650	36,774	36,000
	154,451	155,995	157,555	159,130	160,722	162,329	154,451	151,200
Elected Officials Benefits								
GSA Health and Dental Plan	2,085	1,985	2,084	2,188	2,298	2,413	1,985	1,985
U-Pass	1,845	1,906	1,925	1,944	1,964	1,983	1,845	1,479
	3,930	3,891	4,009	4,133	4,262	4,396	3,830	3,464
Employer Contributions								
Employer CPP Contributions	6,997	7,067	7,137	7,209	7,281	7,354	6,997	6,759
Employer EI Contributions	4,200	4,242	4,284	4,327	4,371	4,414	4,200	3,951
	11,197	11,309	11,422	11,536	11,651	11,768	11,197	10,710
Elected Officials - Other Expenses								
Insurance (<i>Director and Officer Liability Insurance</i>)	1,900	1,950	1,970	1,989	2,009	2,029	1,900	2,652
Transition/Early Call for Talent	3,984	4,524	4,569	4,615	4,661	4,708	3,984	5,509
Appreciation	515	520	525	531	536	541	515	35
Elected Officers Expenses Discretionary	1,685	1,702	1,719	1,736	1,753	1,771	1,685	476
Board and Other Committee Expenses	5,160	5,212	5,264	5,316	5,370	5,423	5,160	3,530
Elected Officials Business Travel	-	-	-	-	-	-	-	-
	13,244	13,907	14,047	14,187	14,329	14,472	13,244	12,202
Council Expenses								
Council/Food /Other Expense	3,350	3,384	3,417	3,452	3,486	3,521	3,350	2,705
Council Security (retain account for future use)	-	-	-	-	-	-	-	-
Election Expenses	2,250	2,273	2,295	2,318	2,341	2,365	2,250	316
Council Speaker Honorarium	2,166	2,188	2,210	2,232	2,254	2,276	2,166	1,650
Chief Returning Officer Honorarium	1,032	1,042	1,053	1,063	1,074	1,085	1,032	1,010
	8,798	8,886	8,975	9,065	9,155	9,247	8,798	5,681
Total	191,620	193,988	196,007	198,051	200,119	202,212	191,520	183,257

Five-Year Budget/Business Plan and Annual Operating and Capital Budgets (2014-2015 to 2018-2019)

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GSA Advocacy

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2013-2014	2012-2013
	Budget	Budget for Approval	Budget	Budget	Budget	Budget	Forecast	Actual
Advocacy								
Government and External Relations	3,030	3,060	-	-	-	-	3,030	611
Elected Officials Business Travel (moved from Governance)	2,043	2,063	-	-	-	-	2,043	779
Council Security (moved from Governance)	1,500	1,515	-	-	-	-	-	965
New Incremental Funding Amount		9,000	-	-	-	-	-	-
New Total for Government and External Relations	6,573	15,639	15,795	15,953	16,113	16,274	5,073	2,355
University Relations	1,030	1,040	1,051	1,061	1,072	1,083	1,030	878
New Provincial Graduate Student Advocacy Fees (formerly Alberta Graduate Council Fees)	7,523	7,523	7,523	7,523	7,523	7,523	7,523	7,419
	15,126	24,202	24,369	24,537	24,707	24,879	13,626	10,652

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GSA Office - Human Resources

	2013-2014 Budget	2014-2015 Budget for Approval	2015-2016 Budget	2016-2017 Budget	2017-2018 Budget	2018-2019 Budget	2013-2014 Forecast	2012-2013 Actual
Staff Represented by NASA								
Salaries	255,000	247,000	249,470	251,965	254,484	257,029	244,000	242,663
Benefits								
Benefits (8% of salary)	20,400	19,760	19,958	20,157	20,359	20,562	12,500	-
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	2,085	2,090	2,111	2,132	2,153	2,175	2,000	1,600
	22,485	21,850	22,069	22,289	22,512	22,737	14,500	1,600
Employer Contributions								
Employer CPP Contributions	12,000	10,495	10,600	10,706	10,813	10,921	10,500	10,000
Employer EI Contributions	6,600	5,850	5,909	5,968	6,027	6,088	5,800	5,000
	18,600	16,345	16,508	16,674	16,840	17,009	16,300	15,000
Total for Staff Represented by NASA	296,085	285,195	288,047	290,927	293,837	296,775	274,800	259,263
Management								
Salaries and Merit Pay								
Salaries	343,200	362,000	365,620	369,276	372,969	376,699	300,000	271,923
Merit Pay/Contractual For Management	28,200	28,952	29,242	29,534	29,829	30,128	28,200	27,964
	371,400	390,952	394,862	398,810	402,798	406,826	328,200	299,887
Benefits								
Benefits (8% of salary, excludes merit pay)	27,456	26,160	26,422	26,686	26,953	27,222	20,000	-
RRSP (5% of salary, excludes merit pay)	17,160	16,350	16,514	16,679	16,845	17,014	14,400	11,100
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	2,085	2,507	2,532	2,557	2,583	2,609	2,300	1,046
	46,701	45,017	45,467	45,922	46,381	46,845	36,700	12,146
Employer Contributions								
Employer CPP Contributions	10,500	10,600	10,706	10,813	10,921	11,030	10,600	9,206
Employer EI Contributions	5,500	6,140	6,201	6,263	6,326	6,389	6,000	6,282
	16,000	16,740	16,907	17,076	17,247	17,420	16,600	15,488
Total for Management	434,101	452,709	457,236	461,808	466,427	471,091	381,500	327,521
Other HR Expenses								
Parental/Other Discretionary Leave	9,500	9,595	9,691	9,788	9,886	9,985	5,300	3,496
Staff Appreciation	2,200	2,222	2,244	2,267	2,289	2,312	1,500	1,767
Vacation Payout	5,000	5,050	5,101	5,152	5,203	5,255	5,000	1,500
Professional Expense Allowance	6,000	6,060	6,121	6,182	6,244	6,306	4,700	2,476
Workers' Compensation	5,000	5,050	5,101	5,152	5,203	5,255	5,000	-
Parking	2,065	2,086	2,107	2,128	2,149	2,170	1,600	1,721
	29,765	30,063	30,363	30,667	30,974	31,283	23,100	10,960
Total	759,951	767,967	775,646	783,403	791,237	799,149	679,400	597,744

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GSA Office Administration and Operational Costs

	2013-2014 Budget	2014-2015 Budget for Approval	2015-2016 Budget	2016- 2017 Budget	2017- 2018 Budget	2018- 2019 Budget	2013-2014 Forecast	2012-2013 Actual
Capital Items	6,000	6,060	6,121	6,182	6,244	6,306	6,000	3,747
Telephone & Cable	4,000	4,040	4,080	4,121	4,162	4,204	3,169	3,545
Swag Purchases	1,525	-	-	-	-	-	-	-
Postage (Courier)	300	-	-	-	-	-	-	-
Printing (outside printing only)	760	-	-	-	-	-	-	-
Miscellaneous Office	1,000	-	-	-	-	-	-	-
Office Supplies	1,650	-	-	-	-	-	-	-
New Total for Office Expenses	5,235	5,287	5,340	5,394	5,448	5,502	4,069	4,579
Repair and Maintenance	810	-	-	-	-	-	-	-
Computer Repair and Maintenance	1,100	-	-	-	-	-	-	-
New Total for Repair and Maintenance	1,910	1,929	1,948	1,968	1,988	2,007	1,870	2,045
Banking Service Charges	500	-	-	-	-	-	-	-
Payroll Service Charges	1,100	-	-	-	-	-	-	-
New Total for Payroll and Banking Service Charges	1,600	1,616	1,632	1,648	1,665	1,682	1,424	1,321
Photocopier Lease (Office)	6,700	6,940	7,009	7,079	7,150	7,222	6,939	6,713
Photocopier Meter (Office)	3,000	4,000	4,040	4,080	4,121	4,162	3,931	4,087
Photocopier Paper (Office)	800	808	816	824	832	841	587	550
Insurance (Office)	620	626	632	639	645	652	615	609
	29,865	31,307	31,620	31,936	32,255	32,578	28,604	27,196

Five-Year Budget/Business Plan and Annual Operating and Capital Budgets (2014-2015 to 2018-2019)

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GSA Professional

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2013-2014	2012-2013
	Budget	Budget for Approval	Budget	Budget	Budget	Budget	Forecast	Actual
Financial Auditing	9,700	9,797	9,895	9,994	10,094	10,195	9,634	11,108
Consultants	2,000	2,020	2,040	2,061	2,081	2,102	365	465
Legal Fees - General	20,000	20,200	20,402	20,606	20,812	21,020	20,000	20,000
	31,700	32,017	32,337	32,661	32,987	33,317	29,999	31,573

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GSA Service Expenses

	2013-2014 Budget	2014-2015 Budget for Approval	2015- 2016 Budget	2016- 2017 Budget	2017- 2018 Budget	2018- 2019 Budget	2013-2014 Forecast	2012-2013 Actual
Grants and Subsidies Expenses								
Academic Workshop Subsidies	7,738	5,500	5,500	5,500	5,500	5,500	5,500	6,672
External Grants	-	2,238	2,200	2,200	2,200	2,200	-	-
Grant Expenses	7,738	7,738	7,700	7,700	7,700	7,700	5,500	6,672
(Formerly Temporary Funding from the Provost)								
Council Remuneration Student Groups	5,000	5,000	5,000	5,000	5,000	5,000	6,812	1,597
Academic Student Group Awards	15,000	15,000	15,000	15,000	15,000	15,000	15,517	23,410
	20,000	20,000	20,000	20,000	20,000	20,000	22,329	25,007
Other Expenses								
AMICCUS-C Membership	525	975	985	995	1,005	1,015	975	412
Food Bank Contract	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Photocopier Lease (Lounge)	3,400	3,400	3,400	-	-	-	3,356	3,356
Photocopier Meter (Lounge)	700	700	700	-	-	-	306	216
Photocopier Paper (Lounge)	750	750	750	-	-	-	258	236
Awards Night	6,000	7,000	7,070	7,141	7,212	7,284	6,000	7,761
	20,375	21,825	21,905	17,135	17,217	17,299	19,895	20,981
	28,113	49,563	49,605	44,835	44,917	44,999	25,395	27,653

