

**Actual Travel Expenses for Attendance at Alberta Graduate Council–Related Meeting in Calgary**

The following are the travel expenses incurred by the attendance of Brent Epperson, GSA President at the above-noted meeting from July 5-7, 2013 in Calgary, AB. Actual receipts are on file with the Financial Manager and will be retained for seven years for audit purposes.

The purpose of this travel is a President's meeting and AGC transition.

| <b>Expense Category</b> | <b>Rationale</b>   | <b>Expense</b>  |
|-------------------------|--|-----------------|
| Transportation          | Car Rental of an Economy class car   | \$88.04         |
|                         | Round trip gas to and from Calgary   | \$75.42         |
|                         |  | Total: \$163.46 |
| Accommodation           | Two nights in the Hotel Alma   | \$431.40        |
| Meals                   | \$45/day per diem in accordance with University travel policy and GSA PDA expense allowances (1 person for three days) | \$135.00        |
| <b>Total</b>            |  | <b>\$729.86</b> |